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AFFTCR 60-1

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AFFTC REGULATION  
NO. 60-1

HEADQUARTERS, AIR FORCE FLIGHT TEST CENTER  
EDWARDS AFB, California 5 February 1957

# FLYING

## Civilian Participation in Aerial Test Flights

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1. **PURPOSE.** To establish a uniform procedure for authorizing certain civilian employees to participate in aerial test flights conducted by test aircraft assigned to the Air Force Flight Test Center (including the 6511th Test Group (Parachute), El Centro, California) in support of project activity. To establish procedures for the issuance of Flight Orders and Special Orders authorizing such participation.

2. **SCOPE.** Applicable to Air Force civilian employees and contractor personnel authorized or required to fly in Air Force Flight Test Center (including 6511th Test Group (Parachute)) aircraft when their participation in such flights is essential to the test mission.

### 3. GENERAL.

a. The performance of the Technical Mission of Air Force Flight Test Center requires that certain civilian personnel participate in aerial test flights as a requirement of their job. These duties may include testing, maintenance, repair, and servicing equipment in flight.

b. Participation in test flights is not to be confused with the issuance of Special Orders when civilian employees travel on TDY or as passengers aboard military aircraft. (Reference: AFR 76-6).

c. Civilian employees on Aerial Flight Duty are protected by the Federal Employee Compensation Act if they are duly authorized to fly in line of duty. However, the facts and circumstances of each case would have to be forwarded to proper authorities for review and decision in the event of an injury and/or death.

d. Authorization governing contractor personnel who may be required by a provision in the applicable contract to participate in flight tests in support of project activity are outlined in AFM 40-10.

\* 4. **DEFINITION.** A valid Air Force Flight Test Center Form O-252 is one which has been signed by the Director of Flight Test, or his Deputy, or the Commander, 6511th Test Group (Parachute), and is not more than twelve (12) months old.

### 5. RESPONSIBILITIES

a. The Director of Flight Test is responsible for authorizing flights in Test aircraft at Edwards Air Force Base.


\* b. The Commander, 6511th Test Group (Parachute), is responsible for authorizing flights in aircraft at El Centro, California.

\* c. Pilots, prior to flight, will insure that personnel have in their possession a valid and current Air Force Flight Test Center Form O-252.

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instructions apply

a. Air Force Flight Test Center operating officials (staff, directorate, and group) in coordination with Classification and Wage Administration Branch, Civilian Personnel Division, will indicate in the official job description of certain designated personnel the requirement that these employees participate in aerial flight tests as part of their duties. This determination will be made on SF 52 for initial appointment and when this information is known at that time. If determination that flying is a requirement of the position and is known after the employee is on the official rolls, a request for an amendment to the official job description will be made to Classification and Wage Administration Branch, Civilian Personnel Division (FTPC) through Deputy Chief of Staff/Personnel (FTP). For employees already on the official rolls, the requirement to fly will be made a part of the official position description. Otherwise participation will be on a voluntary basis. Where flying is an official part of the job and the incumbent does not accept the responsibility, separation by reassignment or other personnel action including removal will be made.

 b. Personnel required to fly in the test aircraft will submit a request in duplicate by letter through his employer in the case of contractor personnel or by DD Form 96 through channels in the case of civil service personnel to the persons designated in paragraphs 5a and 5b above, including the following:

- (1) Name and title of the applicant, type and number of aircraft in which it is essential that he fly as a crew member.
- (2) The reason(s) why his presence as a crew member while in flight is essential to the test mission.
- (3) That the official job description of the employee permits this flight activity.
- (4) Records of latest flight physical examination and altitude indoctrination.
- (5) Altitude at which individual will be flying.
- (6) Telephone number where individual may be contacted.

c. The Director of Flight Test or the Commander, 6511th Test Group (Parachute) will determine the validity of the request and, if valid, will forward request to the Flight Surgeon.

d. The Flight Surgeon will schedule an appointment with the individual to determine eligibility for flying, verify records, and if necessary, perform a flight physical examination and arrange for altitude indoctrination.

e. If found physically qualified, the Flight Surgeon will complete applicable portions of AFFTC Form 0-252, including altitude indoctrination entries if necessary, and forward same to the Director of Flight Test or the Commander, 6511th Test Group (Parachute) for approval.

f. Graded civilians participating in aerial flights in an official capacity will be listed on flight orders by the organizations having operational control of the aircraft. For Wage Board employees, FTF will forward a DD Form 96 request to the Adjutant (FTA) and FTL will forward request to FTIA for publication of Special Orders, since hazard pay is involved. (Reference: AFM 40-1).

7. SUPPLY OF FORMS. SF Form 52 and DD Form 96 will be obtained from the Requirements and Distribution Section, Adjutant. Issuance of AFFTC Form 0-252 will be controlled by the Flight Surgeon.

8. DISPOSITION OF RECORDS. DD Form 96 (para 6b) will be handled in accordance with para 53b, AFM 181-5. DD Form 96 (para 6f) will become background material for Special Orders, para 646b, AFM 181-5. AFFTC Form 0-252 will be destroyed when no longer valid (para 56, AFM 181-5).

BY ORDER OF THE COMMANDER:

OFFICIAL:

WILLIAM M. BROWN, JR  
Colonel, USAF  
Acting Chief of Staff

LESLIE L. REICHARDT  
Major, USAF  
Adjutant